



Municipality of PENN HILLS

A HOME RULE COMMUNITY

MUNICIPAL BUILDING

12245 FRANKSTOWN ROAD • PENN HILLS, PA 15235-3494

The Municipality of Penn Hills Parks & Recreation Department is seeking the following part-time position:

PARK MAINTENANCE SERVICES

HOURLY

Minimum: - \$7.15

Maximum: - \$8.00

DEPARTMENT/DIVISION: Parks & Recreation

Work is performed under the general supervision of a designated supervisor. This is manual and semi-skilled work in the care and maintenance of Parks & Recreation facilities.

SUPERVISION RESPONSIBILITIES:

None, however, the employee is expected to have reliable transportation and dependability is a necessity.

WORK PERFORMED:

Maintains the cleanliness of park restrooms and shelters by power washing, mopping, scrubbing, sanitizing, and restocking facilities. Picks up, deposits and packs trash, debris, grass, brush, and other refuse into collection vehicles. Cleans and makes minor repairs to park restrooms, shelter houses, picnic tables and other park structures and facilities. Operates a variety of standard power tools and equipment in maintenance of grounds and buildings. Performs preventative maintenance and makes minor repairs to plumbing and electrical fixtures; assists in the maintenance and repair and/or replacement of plumbing. Monitors and reports on the inventory of janitorial supplies. Performs related duties as needed or assigned.

PARTIAL LISTING OF MINIMUM QUALIFICATIONS:

Any combination of education and experience which would provide the required knowledge, skills and abilities. Knowledge of semi-skilled/skilled building and grounds maintenance and repair practices and procedures. Knowledge of standard hand and power tools and equipment used in facility and grounds maintenance activities. Some knowledge of safety standards and precautions pertaining to the use of tools and heavy physical labor. Ability to read and follow written and oral instructions. Ability to operate such equipment as hand and power mowers, power washers, weed eaters and other small power tools in a safe and effective manner. Ability to perform heavy manual labor, including bending, stooping, reaching, and lifting heavy objects in excess of 75 pounds. Excellent work history and attendance record. Must possess and maintain a valid PA driver's license and excellent driving record. Must be available and willing to work nights and weekends.

PLEASE CONTACT DIRECTOR, PENN HILLS DEPT. OF RECREATION
APPLICATIONS AVAILABLE ON-LINE.

THE MUNICIPALITY OF PENN HILLS IS AN EQUAL OPPORTUNITY EMPLOYER.