

Business Name and Address _____

Federal ID# _____

Phone Number _____

Type of Ownership
Individual ()
Partnership ()
Corporation ()

Type of Business _____

COMPUTATION OF VOLUME OF GROSS RECEIPTS

- 1. **IF IN BUSINESS ENTIRE YEAR OF 2010** Report Total Gross Volume of Business = \$ _____ (1)
in 2008 (Insert in Schedule Below)
- 2. **IF BUSINESS COMMENCED AFTER JANUARY 1, 2009** Indicate Starting Date _____
Multiply your first month's volume of gross receipts by twelve (12). \$ _____ X 12 = \$ _____ (2)
First Month's Volume
(Insert in Schedule Below)
- 3. **IF BUSINESS COMMENCED IN 2010** Multiply your first month's volume of gross receipts by the remaining number of months in 2010 including fractions thereof from starting date to December 31, 2010. File tax return 40 days from the date of commencing such business. Indicate Starting Date _____
\$ _____ / X / _____ = \$ _____ (3)
First Month's Volume Remaining No. of Months
Including Fractions Thereof
(Insert in Schedule Below)
- 4. **IF TEMPORARY OR SEASONAL** Indicate Starting Date _____
Report actual volume of gross receipts. File return and Completion Date _____
7 days after close of business. Actual Volume = \$ _____ (4)
(Insert in Schedule Below)

SCHEDULE

TOTAL GROSS RECEIPTS	—	ALLOWABLE EXCLUSIONS (explain on reverse side)	=	TAXABLE RECEIPTS	X	TAX RATE	=	TAX DUE
\$ _____	—	\$ _____	=	\$ _____	X	.002	=	\$ _____

DATE DUE: APRIL 15, 2010

Interest and Penalty: If for any reason the tax is not paid when due in each year, interest at the rate of one-half of one (1/2 of 1%) percent of the amount of the unpaid tax for each month or fraction thereof during which the tax remains unpaid, shall be added and collected.

SUB-TOTAL \$ _____

Interest Penalty (if applicable) \$ _____

TOTAL DUE \$ _____

Make checks payable and mail to:
Penn Hills School District Tax Office
P.O. Box 640063
Pittsburgh, PA 15264-0063

Office located at:
309 Collins Drive
Pittsburgh, PA 15235
412-793-7063 or 412-793-7182
Monday - Friday 9 am - 4 pm

RETURN TOP COPY
ATTACH APPROPRIATE DOCUMENTATION
TO REFLECT GROSS RECEIPTS

I hereby certify that the information contained in this return is true and correct to the best of my knowledge and belief:

Signature Title Date

FOR TAX OFFICE USE ONLY:

Audited by: _____ Date: _____ License Issued: _____

EXCLUSIONS

1. Mercantile Business Receipt is attributed to the sale of goods, wares and merchandise.
2. Receipts, or part of receipts, from the service or installation of goods, commodities, wares or merchandise of the person's own manufacture, growth or produce.
3. The receipts of any public utility, operating under the rules and regulations of the Pennsylvania Public Utility Commission, derived from supplying services at rates specified in tariffs.
4. Taxes collected as agent for the United States of America, Commonwealth of Pennsylvania or Municipality of Penn Hills.
5. Amount of principal received by the holder of bonds at redemption to the extent of the purchase price of the bonds.
6. Commissions paid by a broker to another broker, on account of a contract of purchase or sale initiated, executed, or cleared in conjunction with the other broker, except where either is an employee of the broker.
7. Trade discounts allowed to customers in ascertaining the amount to be reported as receipts from sales or services. Cash discounts for prompt payment of bills are taxable unless such discounts are taken at the time of sale or service.
8. The cost of securities and other property sold, exchanged, paid at maturity or redeemed, and any money or credits received in repayment of advances, credits and loans, but not to exceed the principal amount of such advances, credits and loans. Deposits received are exempt from the tax base.

(Check Business Privilege Ordinance and Rule and Regulations for specific nature of exclusions.)

Explanation of Allowable Exclusions claimed: _____

IF YOUR BUSINESS HAS CLOSED IN PENN HILLS, PLEASE FURNISH THE FOLLOWING INFORMATION:

Date business closed: _____

Forwarding Address of Owner or Officers: _____

Telephone Number: _____